

Факультет лінгвістики та соціальних комунікацій
Кафедра іноземних мов і перекладу

ЗАТВЕРДЖУЮ

Зав. кафедри _____ Олена КОБТУН

« ____ » _____ 2023 р.

Дисципліна «Ділова іноземна мова»

Екзаменаційний білет №1

I. Read the text and write a short summary of what the text is about.

Essential Soft & Hard Skills for Cybersecurity Professionals

Cybersecurity threats can be a problem for any organization with data to protect. In an increasingly digital world cybersecurity professionals are in high demand. In fact, a study from the Global Information Security Workforce Study estimates that by 2022, there will be a cybersecurity workforce shortage of around 1.8 million jobs. But what are the most in-demand cybersecurity skills? How about the basic cybersecurity skills you'll need to find a position?

You can divide the skills needed to be a cybersecurity professional into three main groups. The first group includes hard skills, which involve technical skills. The second group is a set of soft skills. Some of them can be just as essential as hard skills, while others can help you thrive professionally. The third group is experience, which is a demonstration of your skills.

Technical Skills required for cybersecurity may vary from one job to another but, in general, a cybersecurity engineer skill set includes:

- Understanding how operating systems are built and managed
- A firm understanding of the fundamentals of computer networking and cloud computing
- An ability to being able to build and evaluate network architecture,
- Proficiency in programming languages like Java, Python, and C++
- Knowledge of MySQL database platforms
- Understanding protocols for detecting and preventing firewall breaches
- Understanding basic antivirus principles, VPNs, and firewalls
- Mastery of security audits

But technical skills are far from the full picture. Like nearly all tech fields, working in cybersecurity requires being comfortable with a series of **soft skills**.

Research & Commitment to Learning. Even experts in a field don't know every single thing. Being able to fill the gaps of your knowledge in a swift and accurate way can be a critical job skill. Cybersecurity is a field that is constantly evolving and requires vigilance in staying knowledgeable about changes as they develop. Anyone who enters the field will have to be committed to learning new cybersecurity skills to keep pace with the change of technology.

Verbal & Written Communication. Communication skills are always among the top desired job skills in any industry. As with most tech jobs, cybersecurity positions often involve working in a team, which often requires strong communication skills. You may also need to interact with people who don't share your technical expertise and explain what kind of solutions might be most appropriate for any given problem.

Leadership & Networking. Depending on your professional goals, leadership can be an important skill depending on your job role. Regardless of your rank within an organization, managers often value leadership ability as an important trait because it signifies a greater potential for growth. Networking skills are another important skill set to develop in cybersecurity.

II. A) Put the following words or phrases in their correct place in the passage below. You have one extra word you do not need to use.

hesitate	apply	further	pressure	attached	next
fluently	experience	employed	available	advertised	

I am writing to _____ for the position of Editorial Assistant which was _____ on jobsearch.co.uk.

I am currently _____ by a Market Research company as a research assistant but am keen to pursue a career in publishing. As you will notice on the _____ CV, I graduated in European Literature. At University I gained considerable _____ working on the student magazine, so I am familiar with editing techniques. I work well under _____ and enjoy working in a team. In addition, I speak English _____.

I would be _____ for an interview from next week. Meanwhile, please do not _____ to contact me if you require _____ information.

I look forward to hearing from you.

B) Complete the sentences with the correct form of the verbs in brackets.

1. If I _____ (visit) Pamela yesterday, I _____ (buy) her a present.
2. If I _____ (have) a ticket now, I _____ (take) you to the concert.
3. I don't mind _____ (do) overtime during the week.
4. It's important _____ (keep) these documents.
5. I'm in charge of _____ (coordinate) the work of the team.

III. Write an essay of 10–15 sentences to answer the questions.

What is a CV? What is its purpose? Why is it important? Tell about the types of CVs and their structure. What are the common mistakes applicants make when writing a CV? What tips (pieces of advice) can you give to a person writing a CV?

Екзаменаційні білети затверджено

на засіданні кафедри іноземних мов і перекладу

Протокол № __ від «__» _____ 2023 р.

Екзаменатор _____ Леся КОНОПЛЯНИК